ST.XAVIER'S CATHOLIC COLLEGE OF ENGINEERING

(Autonomous)

NAGERCOIL - 629 003

6367

SXCCE/CIR/PRL/G/116/2025 04.11.2025

CIRCULAR

Sub: SXCCE- Library Advisory Board – Review Meeting- Reg.

Library advisory committee meeting is arranged on 8th November, 2025 at 12:15pm at Board room.

Agenda:

1. Review of minutes of previous meeting and action taken
2. Review of year plan for 2025-26
3. Other matters

All the members of the committee are requested to attend the meeting without fail.

To
Members

PRINCIPAL

St. XAVIER'S
CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
Chunkankadai, Nagercoil - 629003
Kanyakumari District, Tamil Nadu

Approved by AICTE & Affiliated to Anna University, Chennai
Accredited with 'A' Grade by NAAC
UG Programs(ECE, EEE, Mech, Civil, CSE & IT) Accredited by NBA
Anna University Recognized Research Institute
Recognized under section 2(f) & 12(B) of UGC Act, 1956
UG Programs(ECE, EEE, Mech, Civil, CSE & IT).
MBA & MCA Programs Permanently Affiliated

LIBRARY ADVISORY COMMITTE MEETING

Date : 08.11.2025 **Time : 12:15 pm**

Venue : Board Room

SL. NO.	NAME	SIGNATURE
1.	Dr J [illegible], Principal	
2.	Dr. V. Christhuseya Singh, Vice Principal	
3.	Dr. J. JERLIN REGAN Prof/Civil/Co-ordinator	8/11/25
4.		
5		
6.	M. Galesh	8/11/2025
7.	Maceal Tony J L	
8.	Dr. J. LEON BOSCO RAJ.	8/11/2025
9	Y. Yesu Jobinth Raja	8/11/25
10.	Dr. G. Geo Jenefer	8/11/25
11.	A. Maria Sheela	8/11/25
12.	S. T. Sheriba	
13	SUBITHA. V	8/11/25
14	D. Christal Dora (Librarian)	8.11.25

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LIBRARY ADVISORY COMMITTE MEETING

Date : 08.11.2025 **Time : 12:15 pm**

Venue : Board Room

SL. NO.	NAME	SIGNATURE
1.	Sreekala. k IMCA	
2.	Saniya Riso IMCA	
3.	M. Mary Iswarya	
4.	T. Ishwarya	
5.	R. Santhoshkumar	
6.	Bexcin Dario. V	
7.	S. Aswin Dekar	
8	Karisca. K	
9.	M. Reji	
10.	D. Keins	
11	Senthilkuthellan	
12		

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LIBRARY ADVISORY COMMITTEE MEETING MINUTES

Date: 11/11/2025

The seventh meeting of Library Committee under Autonomous stream was held on 08/11/2025 from 12:15 PM to 1:15 PM in the Board Room.

Members Attended: enclosed

Agenda:

1. Review of minutes of previous meeting and action taken
2. Review of year plan 2025-2026
3. Other Matters

The meeting started with the prayer and Dr J. Jerlin Regin welcomed the members and took up the agenda

Points Discussed

1. Review of minutes of previous meeting and action taken

Minutes of previous meeting were presented by the Library Advisory Committee Convenor Dr J. Jerlin Regin.

I. Action taken Report

Sl. No	Minutes	Action Taken
1.	Book donation	• 32 books were received from Alumni. • 149 books were received from Rev. Fr. Godwin Sounder Raj, Correspondent, Trinity school. • 22 books were received from our staff • 1 book was received from ICFAI publisher

2.	**Digital Library** • Increasing the e-books and e-journal facilities.	• The digital library portal www.epustakalaya was introduced and incorporated into the college website, providing access to 3,000 general e-books. A message regarding this was circulated on 23.10.2025. • DELNET facilities are available for accessing e-books and Rs.13,570 was spent for subscription. • Rs. 18,57,000 was spent for Anna University Consortium to access e journals such as Elsevier, Springer and Wiley till December 2025. • Rs. 6,60,888 was spent for IEEE • Three computers worth Rs. 1,49,400 were added to the library for accessing e-resources.
3.	**Awards** • Department wise Best Student and staff Voracious awards • Monthly Library Best User	• This award will be given during the college day. • It was displayed in the library notice board every month.
4.	**Reader Club Activities** • Awareness Programme • Enrichment	• Reader Awareness Programme was conducted on 13/08/2025 by Dr. K. Sundara Raj, Founder and Secretary, People Association for Reading and Transformation, Kappiyarai. • Inauguration was conducted on 04/09/25 by Rev. Fr. S. Godwin Selva Justus, Correspondent, SXCCE. • Magazine Review was conducted on 27/09/2025 by Mrs. Jasmine Suguna, HOD /

	• Competition	MBA, SXCCE • Poster Making Competition was conducted on 18/10/2025 by Dr. S.T. Sheriba, Assistant professor / CSE, SXCCE.

II. Status of Year plan 2025-2026

As per the year plan actions are taken, and the following tasks are completed.

New Book purchase

The purchase of 294 new books costing Rs.4,80,500 was approved, and the process is going on for the academic year 2025–2026.

A total of 65 print journals were purchased for the calendar year at a cost of ₹2,17,998.

Increasing the utility of e-journals

- UG and PG students can utilize the e journals during the project periods and library periods.
- Research scholars both part time and full time are using e journals for their research.
- Online journal Utilization till 5th Nov 2025:

  Opac (Online Public Access Catalogue) - 839

  E-Journals - 1153

Orientation program for first year students

An Orientation Program for all first-year students was conducted by the Librarian, Dr. D Christal Dora, from 17.07.2025 to 18.07.2025 and 21.07.2025 to 23.07.2025.

Improve library usage

- Library usage is improved by including Library hours in timetable.
- Students and staff make use of the library daily, remaining until 5:30 p.m.
- A total of 14,735 users visited the library between June 2025 and 5th November 2025.

Book donation camp

- 32 books were received from Alumni.
- 149 books were received from Rev. Fr. Godwin Sounder Raj, Correspondent, Trinity school.

- 22 books were received from our staff
- 1 book was received from ICFAI publisher
- Our college students are encouraged to donate books to the library after the examinations.

Department Wise Best Voracious Award

This year department wise Best Voracious award will be given to faculty and students during the College Day function.

Book Exhibition

A Book Exhibition will be organized from 22nd January 2026 to 24th January 2026 during Kumari Fest. All students are invited to visit the stalls and purchase books. School students and students from other colleges will also be invited to participate.

Library Audit

Library audit will be conducted in this semester preferably between 5th December 2025 and 5th January 2026.

Other Matters

- Modernization of library ambience and facility with RFID.
- The latest question banks and competitive exam books should be updated in the library.
- The availability of e-resources should be informed to the students through the circular.
- Criteria for Awards: It should be given based on the e-resources usage, physical usage of library during and after the working hours.
- Students were satisfied with the library facilities. PG students felt happy about library hours in the timetable for their course preparation.
- Verify the yearly updating of the number of books as per AICTE norms.
- New books can be purchased based on 2026 Curriculum.
- The e-journal subscribed through the Anna University Consortium could not be accessed. Necessary action should be taken to resolve this issue.
- The library audit will be conducted this semester before the end of January 2026.
- The Book Exhibition venue should be finalized and informed to students from other colleges and schools.

Meeting came to an end by 1:15pm.

Encl: Members Attended

Dr.J.Maheswaran (Principal)
Dr.V.Christus Jeya Singh (Vive Principal)
Dr. J.Jerlin Regin (Convener)
Dr. D Christal Dora (Librarian)
Ms. A.Maria Sheela
Dr. S.T. Sheriba
Mr.M.Galesh
Dr. J Leon Bosco Raj
Mr. L Maceal Tony
Dr. Geo Jenefer G
Mr.Y.Jesu Jebinth Raja
Ms. V Subitha


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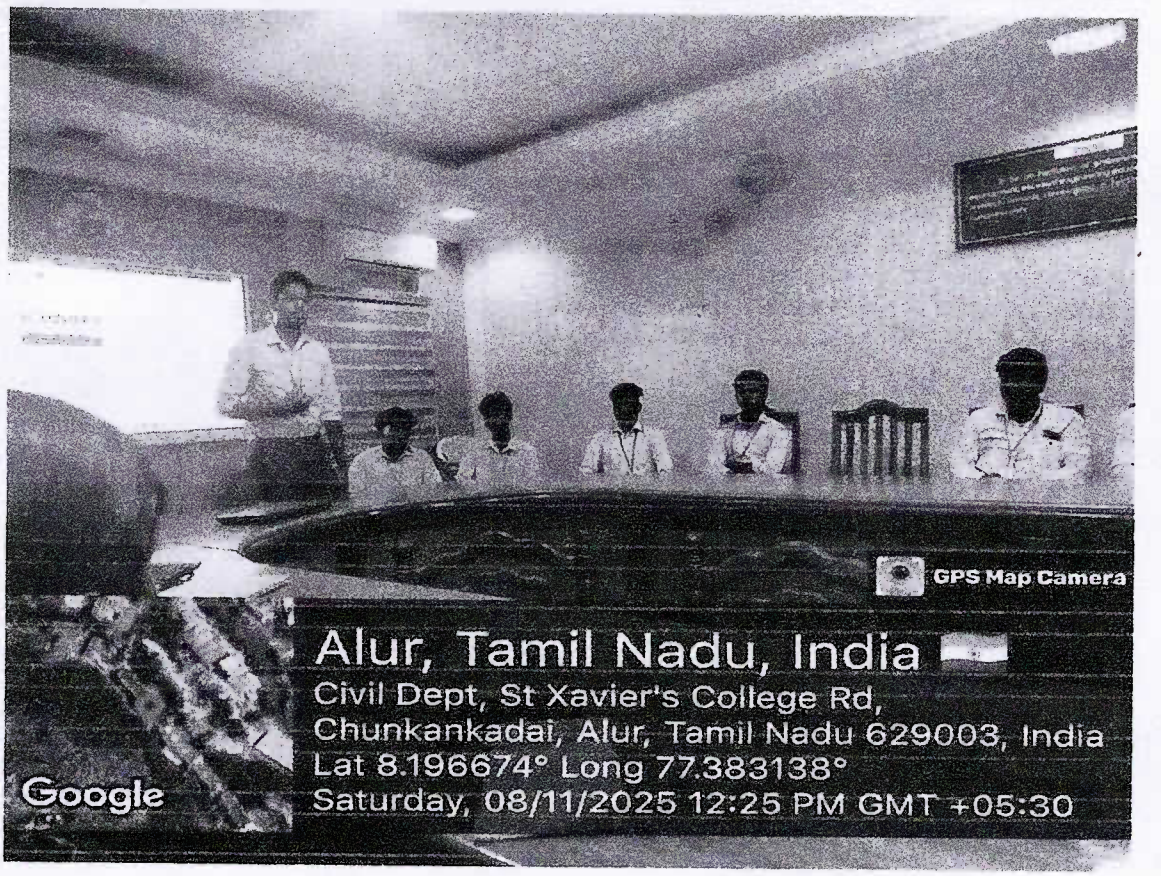
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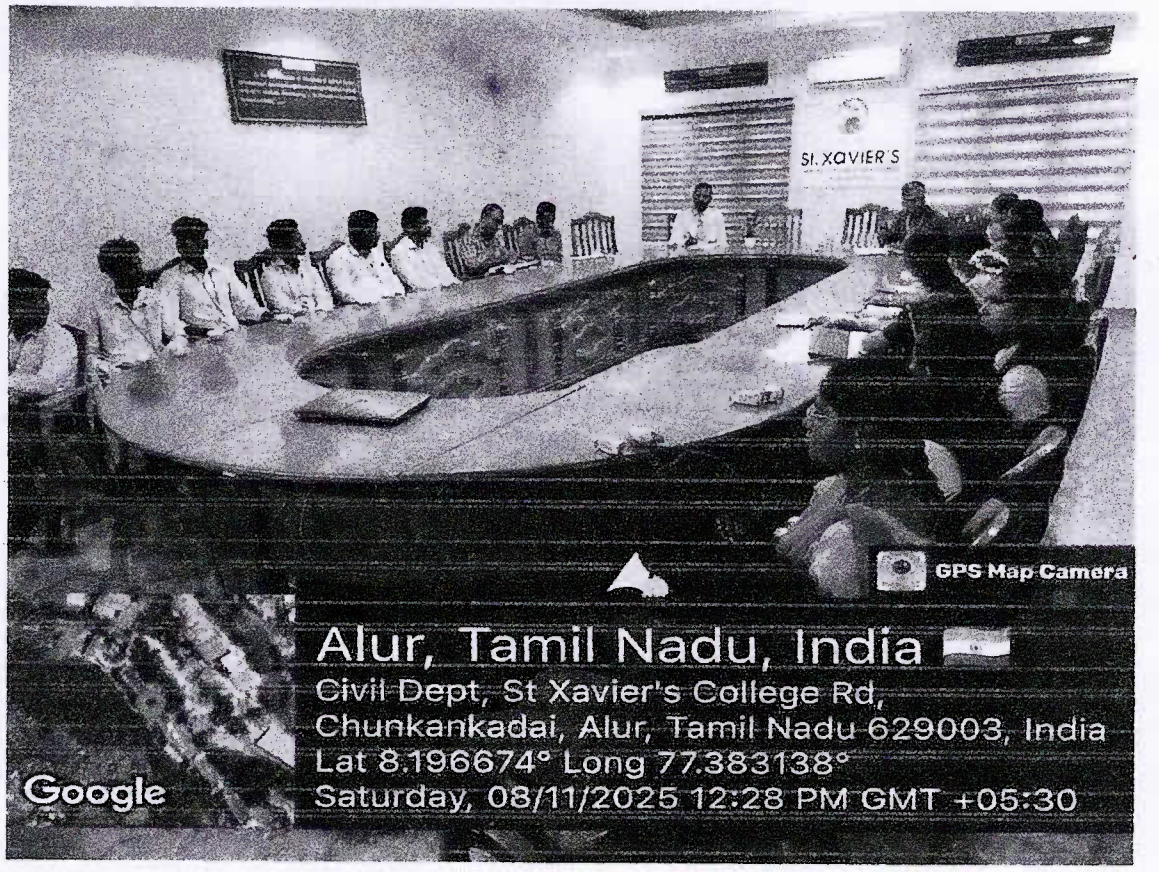
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